

Scrutiny Work Programme



Listening Learning Leading

containing scrutiny work to be undertaken 5 JANUARY 2015 - 4 JANUARY 2016

The scrutiny work programme belongs to the council's Scrutiny Committee and sets out a schedule of scrutiny work due to be carried out over during period shown above. It is a rolling plan, subject to change at each Scrutiny Committee meeting; however, the scrutiny work programme and changes to it are subject to the council's approval.

Representations can be made on any of the following issues before an item is considered by the Scrutiny Committee. The meeting dates are shown below beside the items to be considered.

How do I make contact?

Each entry in the work programme indicates the names of all the relevant people to contact about that particular item.

The telephone numbers for the relevant officers are listed in the individual entries. The contact details for the Cabinet members are available on the Council's website or by telephoning the Council offices on 01491 823000.

How do I get copies of agenda papers and other relevant documents?

The agenda papers for committee meetings and other relevant documents are available five working days before the meeting on the Council's website www.southoxon.gov.uk. Alternatively you can contact Susan Harbour, Democratic Services Team Leader, Legal and Democratic Services, South Oxfordshire District Council, Council Offices, Abbey House, Abingdon, OX14 3JE, email susan.harbour@southandvale.gov.uk. On occasions, the papers you request may contain exempt or confidential information. If this is the case, we will explain why it is not possible to make copies available.

How to make representations to the committee

Members of the public wishing to address a meeting on an issue on the agenda should notify the Head of Legal and Democratic Services by noon on the day before the meeting. Please contact Susan Harbour.

Scrutiny Work Programme

Item title	Scrutiny Committee meeting date and other decision dates	Lead officer	Cabinet member	Why is it here?	Scope	Notes/ Consultees/Invitees
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<p>Future burial ground capacity in the district</p>	<p>Scrutiny Committee 17 Feb 2015</p>	<p>Sophie Horsley Tel: 01491 823724 sophie.horsley@southandvale.gov.uk</p>	<p>Robert Simister, Cabinet member for property, technical services and southern parishes</p>	<p>-Whether the district is planning sufficient burial capacity for the future given population growth and a number of cemeteries approaching capacity. -The district's ownership of Wallingford and Kidmore End and the predicted growth in our maintenance liabilities around closed churchyards -Who has statutory duties/powers for burial grounds -What is the frequency with which we inherit closed churchyards? Give transfer years if possible, so we can predict approximate frequency of future liabilities as other burial grounds become full and the respective parish council/church transfer them to us.</p>		<p>Cabinet and relevant council officers. Others as determined by the review group.</p>
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Item title	Scrutiny Committee meeting date and other decision dates	Lead officer	Cabinet member	Why is it here?	Scope	Notes/ Consultees/Invites
Budget	Scrutiny Committee 17 Feb 2015	William Jacobs Tel: 01491 823326 william.jacobs@southandvale.gov.uk	John Cotton			
Homelessness Strategy	Scrutiny Committee 17 Feb 2015	Mr Philip Ealey phil.ealey@southandvale.gov.uk	Anna Badcock, Cabinet member for housing			
Community Safety Partnership annual report	Scrutiny Committee 17 Feb 2015	Liz Hayden liz.hayden@southandvale.gov.uk	Judith Nimmo-Smith			
Community Infrastructure Levy	Scrutiny Committee 17 Feb 2015	Heike Wetzstein heike.wetzstein@southandvale.gov.uk	Angie Paterson, Deputy Leader, planning policy and customer services			
Performance review of Biffa to 31 December 2014	Scrutiny Committee 23 Jun 2015	Ian Matten Tel: 01235 540373 ian.matten@southandvale.gov.uk	David Dodds	Performance review of the council's contractor in delivering the waste services contract.	Officer's report to committee.	Representatives of Biffa will be invited to attend.

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Performance review of Sodexo to 31 December 2014	Scrutiny Committee 23 Jun 2015	Ian Matten Tel: 01235 540373 ian.matten@southandvale.gov.uk	David Dodds, Cabinet member for waste and Thame	Performance review of council's grounds maintenance contractor.	Officer's report to meeting.	The contractor's representative will attend.
Review of the leisure strategy	Scrutiny Committee 28 Jul 2015	Kate Arnold Tel: 01491 823091 kate.arnold@southandvale.gov.uk	Bill Service	To review the leisure strategy to include participation and involvement		
Financial outturn to March 2014	Scrutiny Committee 28 Jul 2015	Simon Hewings Tel: 01491 823583 simon.hewings@southandvale.gov.uk	Will Hall	to report the final year end position for revenue and capital expenditure against budget for the financial year 2013/14.		
Performance review of Capita 2014/15	Scrutiny Committee 1 Sep 2015	Paul Howden Tel: 01491 823830 paul.howden@southandvale.gov.uk	Will Hall	Review of the performance of the council's provider of financial and customer services.	Officer's report to the meeting.	Representatives of Capita will attend.

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Performance Review of GLL (leisure contract) 2015/16	Scrutiny Committee 1 Jul 2016	Kate Arnold Tel: 01491 823091 kate.arnold@southandvale.gov.uk	Bill Service	Annual performance review of the GLL leisure contract	To recommend a final assessment of performance to the Cabinet member	Invitees: GLL Leisure
Local Plan progress report: issues and options	Scrutiny Committee	Adrian Duffield Tel: 01491 823729 adrian.duffield@southandvale.gov.uk	Angie Paterson, Deputy Leader, planning policy and customer services			